Instructions for Instructors: COR1305 Finals

# Preparations

## Answer Book

* The answer book is the Excel file **AnswerBook.xlsx**
* Upload it to the Content section (of the combined section, if you have multiple sections) in **Content ⟶ Final Exam**

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* + Set its visibility to *Hide*
  + Set the *Start Time* of this Content module to 08:29, 3-Dec-2020
  + And the *End Time* to 10:30, 3-Dec-2020
* Create an Assignment folder called **Final Exam** (of the combined section, if you have multiple sections). See the screenshots (next page) for recommended settings
  + *Due Date*: 10:30, 3-Dec-2020
  + *Start Date*: 08:30, 3-Dec-2020
  + *End Date*: 11:00, 3-Dec-2020
  + Set up Due/End dates for students with special accommodations, if needed

## Instructions to Students

* The instructions are in the file **AnswerBook.docx**
* Modify the file **AnswerBook.docx** to reflect your settings:
  + Combined section or Individual section
  + Any other changes (not recommended)
* Post the content of **AnswerBook.docx** on eLearn as an announcement

# Exam Day

* Consider printing out **AnswerBook.docx** for each student
* You may need to talk to your invigilators before the exam to make it happen
* Unhide the **Content ⟶ Final Exam** module and the **Assignment** ⟶ **Final Exam** folder

# Automatic Grading

I will prepare the **Grader.xlsm** file and share it with you later.

# Assignment Folder settings

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